**THE MARITIME AND AVIATION TRAINING FUND**
**海運及空運人才培訓基金**

# Enhancement Measures under
# the Professional Training and Examination Refund Scheme (Aviation)

In order to enhance the operation of the Professional Training and Examination Refund Scheme ("ProTERS") (Aviation), a series of enhancement measures have been implemented and become applicable to all courses/examinations approved and to be approved under the scheme with effect from June 2022.

| | **Previous Arrangements** | **Enhancement Measures** |
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| **(A) Periodic Review Mechanism** | | |
| Validity period of approved courses/examinations and renewal of course approval subject to review | – No expiry date once approved. | – Every approved courses/ examinations under ProTERS (Aviation) have a validity period of 3 years<br>– Before the expiry of validity period, every approved courses/ examinations will be subject to a review under which the MATF Secretariat would consider whether the approval should be renewed for another three years |
| **(B) On-going Enhanced Administrative and Control Measures** | | |
| Quarterly cross-checking of reimbursement claims with course/ examination providers | – No such requirement before | – For reimbursement applications with course/examination fee exceeding HK$5,000 and other applications to be selected randomly, course/examination providers will be asked to verify the validity of the reimbursement applications |

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| Annual updating of course/examination information/materials | − Course/examination providers were asked to update the MATF Secretariat only when there were changes to the course/examination information | − Course/examination providers are required to review the course/ examination information/ materials annually and provide the updated information in writing at the beginning of each year<br><br>− For any ad-hoc updating during the year, course/examination providers are required to inform the MATF Secretariat in writing before the effective date of such changes |
| Inspection and surprise visit | − No such requirement before | − Course/examination providers would be subject to on-site inspection or surprise visit if necessary |

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